

16 APRIL 1998

Command Policy



**MUNITIONS SUPPORT SQUADRON
ASSISTANCE VISIT (MAV)**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: 52 LG/LGLM (MSgt Couture)
Supersedes SABI 90-203, 8 August 1997

Certified by: 52 LG/LGLM (Capt Poissot)

Pages: 26

Distribution: F

This instruction implements AFPD 90-2, Inspector General - The Inspection Systems. It defines the objectives and assigns responsibilities for the MUNSS Assistance Visit (MAV).

SUMMARY OF REVISIONS

Provides the team chief with slide presentation for the in-brief and out-brief, paragraph **2.5**. Increases the frequency of the MAV, paragraph **2.5.5**. Increases the number of team members, paragraph **3**. Defines format for the final report, site access message, and deficiencies that are discovered, **Attachment 2**. Increases distribution of the final report, paragraph **5**.

1. Scope. The MAV provides an internal view to the 52 FW Commander and the MUNSS Commander on the unit's progress towards correcting deficiencies from past inspections and identifies new problems that may have developed. This is accomplished with functional area experts providing an immediate written summary of deficiencies identified during the past Nuclear Surety Inspection (NSI) or Headquarters USAF Staff Assistance Visit (SAV), new findings, and overall impression of preparedness. The MAV will also provide training and cross flow inspection knowledge for all personnel involved. The primary purpose of the MAV is to assist the unit in developing a plan to correct problems prior to the NSI. In addition, the MAV provides a vehicle to consolidate mandated recurring functional area inspections of the MUNSSs assigned to the wing.

2. Responsibilities. (Note: See **Attachment 1 for preparatory actions)**

2.1. 52 FW/CC:

2.1.1. Provide overall management of the MAVs.

2.2. 52 FW/IGI:

- 2.2.1. Secure funding for the MAV.
- 2.2.2. Maintain last two copies of each MAV Report.
- 2.3. 52 LG/CC:
 - 2.3.1. Select team chief.
 - 2.3.2. Attend wing out-brief.
- 2.4. MAV Team Chief:
 - 2.4.1. Ensure preparatory actions listed in **Attachment 1** are completed.
 - 2.4.2. Approve team composition.
 - 2.4.3. Conduct all team meetings.
 - 2.4.4. Approve schedule of events and Simulations/Deviations letter.
 - 2.4.5. Conduct in-brief/out-brief at the MUNSS.
 - 2.4.6. Provide a written draft report to the MUNSS/CC prior to departing the MUNSS.
 - 2.4.7. Approve final report within 10 days of completion of the MAV.
 - 2.4.8. Perform a table top out-brief to the FW/CC within 15 days of completion of the MAV.
- 2.5. MUNSS Liaison Office (MUNSSLO):
 - 2.5.1. Act as Project Officer for the MUNSS, MAV team chief, and MAV team members.
 - 2.5.2. Provide list of the MAV team members to the MAV team chief for approval.
 - 2.5.3. Prepare TDY orders for the MAV Team.
 - 2.5.4. Prepare and transmit site access for the MAV team IAW ED 60-12. NOTE: Include unique access requirements for areas such as Restricted and Controlled areas, WS3 COMSEC, and Two Person Control COMSEC.
 - 2.5.5. Coordinate dates of the MAV with the MUNSS (The MAV should occur twice in an 18 month cycle. Eight months after the last NSI, and 70 - 90 days prior to the upcoming NSI).
 - 2.5.5.1. The MAV at the eight month point, may be limited to only the areas that were found deficient by the NSI. This will be determined by the 52 LG/CC and MUNSS commander hosting the MAV.
 - 2.5.6. Prepare team folders for each team member that include:
 - 2.5.6.1. Last HQ SAV Report (applicable portions).
 - 2.5.6.2. MAV Report template (attachment 2).
 - 2.5.6.3. MAV Team Badge
 - 2.5.7. Provide list of MAV team members to the MUNSS for billeting arrangements.
 - 2.5.7.1. Contact MUNSS 48 hours prior to arrival for exact number of personnel that require billeting.
 - 2.5.8. Provide in-brief/out-brief presentation to the MAV Team Chief.

2.5.9. Ensure final report is published and distributed (MAV report will normally be unclassified, but may have classified attachments).

2.6. MUNSS:

2.6.1. Request aircraft for Special Assignment Airlift Mission (SAAM), if desired.

2.6.2. Provide all message traffic for SAAM, if applicable.

2.6.3. Provide an alternate plan if aircraft support can not/will not be secured, i.e., flatbed trailer.

2.6.4. Provide trusted agent to the MUNSSLO (Scheduling of exercises).

2.6.5. Provide a list of requested team members to the MUNSSLO.

2.6.6. Provide schedule of events, to include exercises, to the MUNSSLO ([Attachment 3](#)).

2.6.7. Arrange billeting for MAV Team.

2.6.8. Send simulations and deviations to the MUNSSLO ([Attachment 4](#)).

2.6.9. Identify any additional areas that may require additional team members to evaluate.

2.6.10. Set up two email boxes, one for the MAV Team Chief, and one for all MAV Team Members prior to arrival.

2.6.11. Provide one copy of last NSI Report to MAV Team Chief.

2.7. MAV Team Members:

2.7.1. Attend team meetings (NOTE: Some members may not be able to attend due to geographical separation).

2.7.2. Examine applicable portions of schedule for conflicts.

2.7.3. Review applicable portions of last reports.

2.7.4. Attend team meeting the day prior to MAV start.

2.7.5. Prepare a summary for their area(s) inspected.

2.7.6. Accomplish the necessary functions in their area(s) of responsibility to provide the MUNSS their required recurring inspections as prescribed in applicable Air Force Instructions, Memorandums of Agreement, and Support Agreements.

2.7.7. Provide 52 FW/IGI with final travel voucher summary

3. MAV Team Composition.

3.1. Define the MAV team composition based on the needs of the unit.

3.2. The MAV team is usually composed of personnel from within the Wing as follows:

Table 1. MAV Team Composition.

| Area of Responsibility | Required Personnel |
|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Team Chief | 1 |
| Weapons Services (Maintenance, Loading, Munitions Control/Operations, Munitions Accountability (NOCM), WS3, Storage/Handling, LPS) | 5 |
| Security | 3 |
| PRP | |
| Medical (Providers and Technician) | 3 |
| Administrative | 1 |
| Command Post | 2 |
| Communications (COMSEC, BCC, Communications Maintenance, LMR/EMR, WS3) | 2 |
| Aircrew | 1 |
| Safety (Weapons and Ground) | 2 |
| Publications | 1 |
| Administrative Support | 1 |

4. Conducting the MAV.

4.1. The final team meeting prior to the MAV will, as a minimum, cover the following:

4.1.1. Schedule of events.

4.1.1.1. Team members will ensure no-notice exercises are kept in the strictest confidence.

4.1.2. Distribution of team folders.

4.1.2.1. Team members will review and evaluate previously identified deficiencies.

4.1.3. Local threat conditions.

4.1.4. Personal conduct/standards of behavior.

4.2. Conduct an in-brief/out-brief with the MUNSS CC and designated unit staff. Both briefings should be conducted in a manner that is non-threatening. Emphasize the fact that the MAV is designed not as an inspection, but as a useful tool for the MUNSS to identify and correct problems prior to the NSI.

4.3. Conduct team meetings on a daily basis to discuss findings.

4.4. Advise the MUNSS CC of any significant problem areas.

4.5. Prepare findings daily for review by the team chief.

5. Distribution of Reports.

5.1. Distribute one copy of the final report as follows:

5.1.1. 52 FW/IGI

5.1.2. 52 FW/SE

- 5.1.3. 52 LG/CC
- 5.1.4. 52 LG/LGLM
- 5.1.5. 52 MUNSS/CC
- 5.1.6. 752 MUNSS/CC
- 5.1.7. 852 MUNSS/CC
- 5.1.8. HQ USAFE/LGW

VICTOR E. RENUART, JR., Brigadier General, USAF
Commander

Attachment 1

PREPARATORY ACTIONS FOR MUNSS ASSISTANCE VISIT (MAV)

90 Days Prior

- Appoint team chief
- Request Aircraft support (if desired)
- Obtain last HQ SAV Report/Last NSI Report
- Finalize dates of MAV

OPR

52 LG/CC
 MUNSS
 MUNSSLO
 MUNSS/MUNSSLO

45 Days Prior

- Request team members

MUNSS

35 Days Prior

- Obtain tentative schedule from unit
- Finalize Team

MUNSSLO
 Team Chief/MUNSSLO

30 Days Prior

- Site access message
- Ensure hotel reservations are made

MUNSSLO
 MUNSS/MUNSSLO

25 Days Prior

- Team meeting (Available team members)
- Inputs for schedule

Team Chief
 Team

15 Days Prior

- Simulations and Deviations
- Send SAAM message (Only for Logistics shipments)
- De-conflict exercise schedule
- Build team Folders (Include the following)
- Last HQ SAV Report and last NSI Report
- MAV Badges
- MAV Report templates

MUNSS to MUNSSLO
 MUNSS
 Team
 MUNSSLO

--Schedule (Include exercise Schedule)

-Obtain required vehicle support

MUNSSLO

10 Days Prior

-Process orders

MUNSSLO

-Compose input cards

Team Chief/MUNSSLO

5 Days Prior

-Team meeting (Available team members)

Team Chief

--Conflicts in schedule/finalize

Team

-Schedule to MUNSS/Team (DO NOT send exercise schedule)

MUNSSLO

Arrival Day

-Final team meeting at Hotel (All team members)

Team Chief/MUNSSLO

--Finalize exercise schedule

Team

---Exercises

---Input cards

-Review HQ SAV Report and last NSI Report

Team

-Training Records (2W1/2W2) and Unit Training Run to Hotel

MUNSS

Attachment 2

SAMPLE REPORT TEMPLATE

Summary Paragraph

Example 1

The Munitions Maintenance element has solid programs in place for the upcoming NSI. Areas that were observed include Technical Operations, Contingency Exercises, Lightning Protection System, 11N TODO and supporting programs. The programs need to be fine tuned in the coming months to correct minor deficiencies. No areas evaluated were critically deficient. The areas that are identified are minor in nature and easily corrected. All deficiencies noted in both the last NSI and HQ USAFE SAV have all been corrected and no longer exist. The overall “can do” attitude throughout the element is commendable. Below is a list of findings during the evaluation:

Example 2

A 100% administrative audit was conducted by the Host Medical Treatment Facility (HMTF), the Competent Medical Authority (CMA) audit was conducted from 23-27 Mar 97. The IDMTs have worked hard and their records are well maintained. The overall knowledge and application of the PRP is evident. Some instances of PDI were not identified during initial screening. There were also several instances of minor administrative oversights addressed have already been reviewed with the CMA at the Host Medical Treatment Facility (HMTF) with the recommendations forwarded to the commander in writing. There were no repeat write-ups and with some fine tuning the medical portion of PRP should do very well.

Use the following template to report MAV findings: Times New Roman, 12 pitch

State Area inspected such as **SECURITY FORCES, MUNITIONS OPERATIONS, MEDICAL**, then areas that fall under these areas such as **Plans, Technical Operations, PRP**, etc.

Use the following to describe deficiencies/outstanding areas/programs:

STRENGTH(S): (Areas, programs or personnel that “stand out”)

*****POTENTIAL CRITICAL PROBLEM:** (A deficiency that COULD result in a NSI “Unsatisfactory” rating in accordance with T.O. 11N-25-1, AFI 90-201, and AFI 90-201 USAFE Supplement). Include a reference.

RECOMMENDATION:

****POTENTIAL MAJOR PROBLEM:** (A deficiency that COULD result in an area being rated below “Satisfactory”). Include a reference.

RECOMMENDATION:

***PROBLEM:** (A deficiency that has a valid reference and is a repeat from either the last NSI or HQ SAV). Include a reference.

RECOMMENDATION:

PROBLEM: (A deficiency that has a valid reference). Include a reference.

RECOMMENDATION:

OBSERVATION: (No reference, but a suggested way to perform a task. Be careful not to suggest any radical changes to procedures that are working.)

Examples:

SECURITY FORCES

Denial/Recapture

****POTENTIAL CRITICAL PROBLEM:** Host Nation augmentation force failed to meet the command standard of 30 minutes. Response time was 38 minutes. (ED 60-12, para 5.7.2)

RECOMMENDATION: Work closely on procedures and tactical planning with the Host Nation to ensure a timely response.

MUNITIONS MAINTENANCE

Technical Operations

****POTENTIAL MAJOR PROBLEM:** Technicians failed to perform a “Before Use” inspection of the AN/PDR 74A. (T.O. 11N-T74A-2, para 4-3.2)

RECOMMENDATION: Since the pre-use involves a “Zeroing” process, using a meter that has not been zeroed, may indicate that the unit is out adjustment and not reading correctly. This in turn creates a personnel safety deficiency. Ensure Before Use inspection is complied with.

Storage Practices

***PROBLEM:** Bare metal on fin of 123456 (T.O. 11N-BXX-1, para 6-2.1.2)(HQ SAV)

RECOMMENDATION: Attention to detail after maintenance actions is paramount to eliminate the recurrence of this problem.

COMMUNICATIONS

Base Communications Center (BCC)

PROBLEM: A flash message was received on 20 May 97 and annotated on a locally developed flash log, but not annotated in the master station log. (BCCOI 33-3, para 3.1)

RECOMMENDATION: Revise or follow current local procedures

COMMAND POST

Evaluation Rides

OBSERVATION: Controllers kept TPC material on the console during EAM processing. They did maintain excellent TPC, however the most secure place for TPC material is in the safe.

Attachment 3

SAMPLE SCHEDULE OF EVENTS AND EXERCISES

Events

Sunday

- 1145 Meet at MUNSSLO
- 1200 Depart for (MUNSS to be visited)
- 1600 Training Records at Hotel (2W1/2W2, Communications Maintenance)
- 1630 Team Meeting at Hotel

Day 1

- 0800 In-brief
- 0830 Finalize Simulations/Deviations
- 0900 Command Post Testing
- 1000 Loading in the Load Barn
- 1000 Storage Practices (100%), First Vault Use Alternate Controller
- 1300 SAAM Briefing
- 1400 Loading in the Load Barn
- 1530 Aircraft Certification in the Load Barn

Day 2

- 0800 Prepare for Shipment
- 1000 SAAM
- 1400 Command Post Console Evaluation
- 1500 Weapons Safety Office

Day 3

- 0900 Technical Operations (GM/LLC/PC) in the Weapons Maintenance Truck

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- 0900 Storage Practices
- 0900 Command Post Console Evaluation
- 1000 Loading in the Load Barn
- 1300 Command Post Training Evaluation

Day 4

- 0900 Aircraft Upload in a FOA
- 1030 Aircrew Acceptance (FOA)
- 1130 Release Procedures (FOA)
- 1330 Aircraft Download (FOA)
- 1430 Aircraft Certification (FOA)

Day 5

- 0800 Finish all areas
- 1300 Out-brief

Exercises

Day 1

- 1400 Emergency Evacuation Exercise

Day 2

- 1030 Denial/Recapture on Aircraft

Day 3

No Exercises

Day 4

1130 Fire Response Exercise on FOA Aircraft/Broken Arrow Response Exercise

Day 5

0830 Emergency Disablement Exercise

Attachment 4

SAMPLE SIMULATIONS/DEVIATIONS

MEMORANDUM FOR 52 FW/MAV Team Chief

10 Jun XX

FROM: (MUNSS being Visited)

SUBJECT: Simulation Request

1. Listed below are the proposed simulations for the 52 FW MUNSS Assistance Visit (MAV) , 15 - 20 Jun XX.

a. Weapon Operations.

(1) Some contents of the H-1127 bag are simulated with dummy packages. These dummy packages are properly labeled and treated as required items. Maintenance teams will describe inspection procedures and acceptance criteria for H1127 bag and its contents.

Approved/disapproved _____

Comments _____

(2) An H1125/H1242 Bolster/Caster Assembly marked as a trainer will be used for all operations. It will be treated as a WR assembly and will not be rejected (it will be brought to the attention of the evaluator) for being a training assembly. Only training weapons will be placed in it.

Approved/disapproved _____

Comments _____

(3) Markings unique to the trainers (such as: INERT stamp, TR stamps, and missing ED dots) will not be rejected, but will be brought to the attention of inspectors.

Approved/disapproved _____

Comments _____

(4) Type 3A and 3E trainers will be used to simulate a WR unit for all handling operations, log air, EDM, and FOA operations. The trainer will be considered a WR asset from the start of each evaluation until inspectors deem evaluation complete and unit "cold." Markings indicating a trainer or training part will be identified but will not be cause for rejection.

Approved/disapproved _____

Comments _____

(5) Type 3E load trainers will be considered to have ALT 747 accomplished (Most Type 3E load trainers have had their windows painted and normal/override switches covered with lead tape to simulate ALT 747). No rejection will be given for this.

Approved/disapproved _____

Comments _____

(6) For PAL operations, the T1564 PAL simulator and command training program will be used. Actual connection to the weapon will be demonstrated, followed by connecting to the T1564. All operations will be performed as if WR was being utilized. For logistics movements, all PAL operations and USAFE Form 57 procedures will be considered previously complied with.

Approved/disapproved _____

Comments _____

(7) The vault's alternate controller will be operated using commercial power, unless inspectors specifically request a generator.

Approved/disapproved _____

Comments _____

(8) The blue (Training) USAFE Form 57 and standard training codes will be used for all operations.

Approved/disapproved _____

Comments _____

(9) A locally generated message will be used to simulate actual PAL codes.

Approved/disapproved _____

Comments _____

(10) The H1616 and group X kit will have been previously unpacked and inventoried as part of bay preparation for LLC operations.

Approved/disapproved _____

Comments _____

b. Documentation.

(1) Any message, reports, etc. (e.g., Dull Swords, SCRs, WSRs, OPREP-3, AVOIDS) will be generated in one copy only. It will be routed through the required squadron channels for approval/ coordination and delivered to the inspector simulating delivery to the communications center. The inspector may then date, time, and initial this copy to verify that established time criteria has been met.

Approved/disapproved _____

Comments _____

(2) A separate IRC marked "FOR TRAINING USE ONLY" will be used to document any discrepancy or required action resulting from any operation. The type 3A's actual IRC will be at the operation site and will be identified as such to the inspectors.

Approved/disapproved _____

Comments _____

(3) Shipping documents marked "FOR TRAINING USE ONLY" will be used. They will reflect the S/N and P/N of the training items used. A fabricated shipping/receiving destination will be used unless otherwise instructed.

Approved/disapproved _____

Comments _____

(4) AFTO Forms 349 will direct technicians to perform actions on trainers, not WR. AFTO Forms 349 will not be produced in duplicate for exercises. Technicians will be issued one copy that will be returned to Munitions Control upon completion of task.

Approved/disapproved _____

Comments _____

(5) Although actual aircraft forms will be available, a training form, not officially part of the aircraft jacket file, will be used for load documentation, except during the FOA load.

Approved/disapproved _____

Comments _____

c. Pre-use Inspections.

(1) Equipment routine and prior-to-use inspections will be accomplished prior to each operation and accepted as ready for use by the performing team. If a routine or prior-to-use inspection is desired, a demonstration will be arranged.

Approved/disapproved _____

Comments _____

(2) All loading and maintenance sites will be prepared in advance of the operation. Inspectors will be briefed on time, place and activities to be performed, in advance of the operation, in order to determine what is to be inspected (shelter purge, conventional weapons check if required, equipment position/ inspection, unlock, etc.). The following tasks will be previously accomplished as part of bay preparation:

- (a) Forklift, trailer, and MJ-1 inspected using LCL and/or applicable workcards.
- (b) Cargo straps, chains, and adjusters inspected IAW 13C2-1-1.
- (c) Load Binders inspected IAW 11N-B1004.
- (d) Test Equipment inspection

Approved/disapproved _____

Comments _____

d. Logistics Movements.

(1) Depending on whether transfer operations have been observed or not, break out will begin with the bolstered weapon (Type 3E) either off or on a trailer in a HAS. All handling operations up to that point will be complete and vault may be down and locked prior to evaluation.

Approved/disapproved _____

Comments _____

(2) A vehicle determined by the unit will be used to simulate logistics aircraft if real aircraft cannot be arranged.

Approved/disapproved _____

Comments _____

(3) Safe Area, if occupied by an aircraft during exercise, will be simulated empty. If exercise convoy requires use of occupied Safe Area, use will be demonstrated by pulling along side Safe Area.

Approved/disapproved _____

Comments _____

e. General Contingencies.

(1) Host nation fire department may not be on scene for munitions handling or aircraft load operations involving Type 3A or 3E trainers. Fire Department will be aware of simulations (except loads in the load barn) and can be tested on response capability as required. They will however be on scene for logistics movement operations or when vehicles simulate aircraft.

Approved/disapproved _____

Comments _____

(2) Portable fire extinguishers will not be operated. Any technician will be able to describe proper operation.

Approved/disapproved _____

Comments _____

(3) For Emergency Evacuation, equipment/T.O.s will be gathered only to the extent requested by the inspector. Items are available to show required quantities exist. A Type 3E trainer will be used to demonstrate capability if requested. No vaults will be opened. The flow plan will be exercised. Inspectors will brief when to stop/terminate.

Approved/disapproved _____

Comments _____

(4) During exercises requiring evacuation/destruction of COMSEC/Classified/TPC materials, HHQ guidance will be implemented. In addition to HHQ requirements, lists describing items to be evacuated/destroyed will be used. Procedures will be briefed to inspectors by personnel assigned to perform task and boxes/bags for collection of materials will be present. Simulated destruction of materials will be documented, but no classified materials will be destroyed nor removed from storage.

Approved/disapproved _____

Comments _____

(5) During Disablement and Disassociation exercises our teams will only deploy to Bldg 10. The code transfer will be demonstrated without loading codes. If requested, practical demonstration of our capabilities will be performed during operations involving Type 3A trainer. Training CDS cards will be used. URC's and modules will not be issued. Classified material and alternate controllers will be simulated gathered. All actions up to departure from the staging area will be accomplished.

Approved/disapproved _____

Comments _____

(6) Electrical power to the WS3 will not be cut without prior coordination with all concerned unit personnel.

Approved/disapproved _____

Comments _____

(7) Personnel evacuation distances will be limited to 200 feet during exercise, actual evacuation distances will be briefed to inspectors. The wing operations liaison will not be required. All WOC notifications will be simulated.

Approved/disapproved _____

Comments _____

f. Aircraft Loading.

(1) Aircraft loads performed in the Load Training Facility will have the following deviations/simulations; will be configured as a work center not an operational shelter, not a designated load site, and aircraft canopy will not be closed at the end of loads, lack of physical barriers. Items such as compliance with 12" LPS rule, posting of security, shelter purge, and vault operations will not be performed or simulated. These deviations will be briefed prior to the first load. Standard load procedures will be displayed.

Approved/disapproved _____

Comments _____

(2) During FOA operations, all required tasks will be performed for inspection. A Type 3E trainer will be loaded from the vault.

Approved/disapproved _____

Comments _____

(3) During all aircraft loading, except FOA loads and weapons acceptance, mission-required conventional weapons/ECM Pods/fuel tanks will be simulated as previously loaded.

Approved/disapproved _____

Comments _____

(4) Training crimpers, which are different from actual crimpers, will be used. This will be brought to the inspectors' attention as it occurs.

Approved/disapproved _____

Comments _____

(5) Aircraft used may not be FMC, except during FOA loads and weapons acceptance. Items causing aircraft not to be FMC will be annotated in A/C forms and will be rejected. However, aircraft must have a fully operational weapons (electrical/mechanical) system.

Approved/disapproved _____

Comments _____

(6) Inert carts will be used for loading, except for FOA loads. Carts will only be rejected for defects and not for actions taken to inert them. Carts will be treated as live.

Approved/disapproved _____

Comments _____

g. Security.

(1) Security (both Host and US) will be present during technical operations performed by maintenance personnel using the Type 3A trainer unless otherwise notified by the MAV team.

Approved/disapproved _____

Comments _____

(2) Forced entry into the SCP, LMF, RMF, aircraft shelter, and Munitions Control will be simulated.

Approved/disapproved _____

Comments _____

(3) During denial/recapture/recovery exercises, custody personnel will simulate throwing away keys, destroying distributor caps, and flattening tires.

Approved/disapproved _____

Comments _____

(4) Live explosives, excessive firearms and ammunition in the armory will not be moved. Movement will be simulated with evacuation point determined by unit.

Approved/disapproved _____

Comments _____

(5) For Threatcons, the following will be simulated:

(a) Threatcon Bravo

- Centralized parking
- Notification of local authorities
- Restriction of large military/social gathering
- Search of vehicles entering installation
- Increased off-base surveillance

(b) Threatcon Charlie

- Initiate off-base parking
- Close theater, club, chapel, school
- Escort all visitors

(c) Threatcon Delta

- Request Belgium Air Force inspect packages entering base
- All handcarried items will be searched
- Conduct 100% check of POV registration
- Consult local legal authorities

Approved/disapproved _____

Comments _____

h. Communications.

(1) No coordination messages will be sent over AUTODIN to Controlling Authorities/Defense Courier Service during evacuation actions. They will be delivered to the Communications Center for simulated transmission then the draft messages will be available for review by the inspectors.

Approved/disapproved _____

Comments _____

(2) When Alert conditions require the Base Communications Center (BCC) to implement MINIMIZE procedures, the BCC will continue to process all real-world message traffic

Approved/disapproved _____

Comments _____

i. Squadron Command Post.

(1) Two-person safes will not be opened for console evaluations.

Approved/disapproved _____

Comments _____

(2) The following actions will be simulated:

- (a) Removing equipment power.
- (b) Connection of P-1 to weapon. The T1549 will be used.

Approved/disapproved _____

Comments _____

j. Other.

(1) Commercial phone lines will not be disrupted.

Approved/disapproved _____

Comments _____

(2) Mission essential personnel will not evacuate the SCP, LMF, RMF, and FOAs.

Approved/disapproved _____

Comments _____

(3) Notifications to civilian authorities and Higher Headquarters will be simulated during exercises, however, the SCP, LMF, and RMF operators will inform inspectors of procedures that would take place in the event of real world situations.

Approved/disapproved _____

Comments _____

(4) During all exercises that require a squadron recall, only an on-duty recall will be conducted. Someone will remain in the dining facility because of danger of fire and to maintain security of the cash register. Additionally, the cashier's cage will remain manned, if open, for security reasons.

Approved/disapproved _____

Comments _____

2. Please acknowledge acceptance of these simulations by endorsement to this letter with annotations to those items that are excluded. Point of contact is (xxxxxxxxxxxxxxxxxx).

(MUNSS Commander), USAF
Commander

1st Endorsement, 52 FW/MAV
Team Chief

Approved/disapproved.

(MAV Team Chief), USAF
52 FW/MAV Team Chief