



CHAIRMAN OF THE JOINT CHIEFS OF STAFF INSTRUCTION

J-3
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CJCSI 3263.01B
20 September 2006

NUCLEAR COMMAND AND CONTROL COMMAND ASSISTANCE VISIT (CAV) PROGRAM

References:

- a. CJCSI 3262.01 series, "Command and Control Staff Assessment Visit Program (U)"
- b. CJCSI 6810.04 series, "Nuclear Command, Control, and Communications Personnel Performance Objectives and Assessment Criteria"

1. Purpose. To document the Joint Staff CAV program.
2. Cancellation. This instruction supersedes CJCSI 3263.01A, 1 March 2004.
3. Applicability. This instruction applies to all National Military Command System (NMCS) nodes, combatant commands, and other organizations that are subject to staff assessment visits (SAVs) in accordance with reference a.
4. Policy
 - a. CAVs are designed to solve procedural issues related to nuclear operations or nuclear command, control, and communications (NC3) tasks as specified in reference b. CAVs may be requested by any NMCS node, combatant command, or other organization subject to Joint Staff SAVs in accordance with reference a. CAVs may also be directed by the Joint Staff to provide focused training on significant changes in NC3 tasks, policy, or procedures.
 - b. CAVs provide an option to bring in outside expertise to deliver focused assessment and training to address specific operational issues. In addition, CAV teams may be tasked to assist the requesting staff's training division. CAVs are not intended to provide routine preparation for SAVs.

c. CAV teams will be tailored to meet the specific objectives of the requesting organization. CAV teams will consist of NC3 personnel who are subject matter experts (SMEs) in the needed functional areas. The baseline team consists of the CAV coordinator, emergency actions SME, and communications SME. Augmentation to the baseline team provides expertise in other functional areas such as strike advisor, positive control material, surveillance, national conferencing, and the Nuclear Planning and Execution System. Accordingly, the following commands and organizations are requested to make personnel available for CAV duty:

(1) NMCS nodes, combatant commands, and organizations subject to SAVs under reference a.

(2) The Joint Staff National Military Command Center (NMCC) Operations Teams (OTs). OT participation will be dependent on OT manning, the current operational situation, and approval of the deputy director of operations of the specific OT.

d. Since CAVs are designed to provide assistance, no formal reports are generated. Traditionally, informal out-briefs are provided to the command center director (O-6 level) and the applicable training and evaluation offices. The CAV team is authorized; however, to out-brief higher levels of command up to the combatant commander, if requested. A formal written report will be generated upon request.

e. CAVs will not normally be scheduled during the SAV season, historically January through June. CAVs will also not normally exceed 3 working days. To minimize battle staff scheduling disruptions, every effort will be made to minimize the time personnel are detailed to a CAV team away from their home organization.

5. Definitions. None.

6. Responsibilities

a. Joint Staff

(1) Chief, Strategic Operations Division, Deputy Director for Global Operations, J-3 (J-39/STOD).

(a) Evaluates and approves CAV requests by NMCS nodes, combatant commands, and other organizations.

(b) Provides oversight for the CAV program.

(c) Recommends Joint Staff-sponsored CAVs to address significant changes in NC3 tasks, policy, or procedures, e.g., a Nuclear Revision, that warrant focused training at applicable NC3 organizations. Upon DJ-3 approval, the Joint Staff will fund Joint Staff-sponsored CAVs.

(2) CAV coordinator.

(a) Serves as the Joint Staff point of contact for all CAVs.

(b) Coordinates with the requesting command and develops an agenda to include a comprehensive list of CAV objectives to be used to generate required results. Recommends to the requestor the best course of action and team composition.

(c) Solicits any additional specific needs from the requesting command or organization.

(d) Outlines CAV objectives in coordination with other team members. Coordinates the development of tasks and discussions to be used to meet CAV objectives. Disseminates final CAV objectives to the team and the requesting command or organization.

(e) Requests and coordinates personnel augmentation to support CAV objectives. When appropriate, the Joint Staff may request those organizations possessing SMEs in specified areas to augment the CAV team.

(f) Conducts coordination meetings, as required, with CAV team members to review CAV objectives, tasks to be completed, CAV agenda, and trip arrangements. If the CAV team is augmented from other than the Joint Staff, this coordination may be via phone or e-mail until personnel are assembled at the CAV site.

(g) Leads the CAV team. Provides out-brief to the requesting command or organization at the completion of the CAV.

(h) As necessary, documents CAV lessons learned.

b. Responsibilities of NMCS nodes, combatant commands, and other organizations that are subject to SAVs in accordance with reference a.

(1) Formally request CAVs via message to Joint Staff/J-3 Deputy Director for Global Operations (JOINT STAFF J3 DEP-DIR GLOBAL OPS). In this message define specific focus areas that can be successfully addressed by a CAV. Focus areas should be identified by the applicable NC3 tasks listed in reference b. Provide desired time period for the CAV. Ensure that a minimum

of 30 days from date of request to date of desired CAV period is allowed to coordinate CAV objectives and support requirements.

(2) Unless the CAV is sponsored by the Joint Staff, funding must be provided by the requesting organization no later than 10 days prior to the first day of travel. Requests for the Joint Staff to fund a non-Joint Staff sponsored CAV should be signed out by an appropriate flag officer to the Vice Director of the Joint Staff. Sixty days will be required to staff these requests.

(3) Support CAVs at other organizations by providing personnel to perform CAVs as requested by the Joint Staff. When appropriate, the Joint Staff may request those organizations possessing outstanding expertise in specified areas to provide assistance to the requesting command during a CAV.

(4) Coordinate with the CAV coordinator to obtain accounting information for orders. Issue temporary duty orders for selected CAV team personnel.

c. Responsibilities of CAV team personnel (from either Joint Staff, NMCS node, or combatant command staffs):

(1) When designated to serve, travel to CAV site and conduct assistance activities in support of CAV objectives.

(2) Conduct a review of the command's initial, recurring, and supplemental training plans, including a review of the command's computer-based training usage. Specifically address training topics that support NC3 tasks as outlined in reference b.

(3) Provide comments to requesting staff personnel as required during the CAV.

(4) Provide input for the CAV out-brief.

7. Summary of Changes. Specifies when the Joint Staff is available to conduct CAVs, clarifies CAV funding requirements, and makes minor administrative changes.

8. Releasability. This instruction is approved for public release; distribution is unlimited. DOD components (to include the combatant commands), other Federal agencies, and the public may obtain copies of this instruction through the Internet from the CJCS Directives Home Page--
http://www.dtic.mil/cjcs_directives. Copies are also available through the Government Printing Office on the Joint Electronic Library CD-ROM.

9. Effective Date. This document is effective 20 September 2006.

A handwritten signature in black ink, appearing to read "Scott S. Custer". The signature is fluid and cursive, with a long horizontal stroke at the end.

SCOTT S. CUSTER
Major General, USAF
Vice Director Joint Staff

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